

Santa Ana College Financial Aid Office

Appeal Notice for Students with BA/S or higher

Federal regulations require an institution to establish a policy governing the length of time during which a student must complete their educational goal. The policy at Santa Ana College allows students to attempt up to 90 units to complete an Associate Degree or transfer to a four-year institution to complete a Bachelor's Degree. Students who already completed all the courses required for a BA/S degree or already earned a BA/S degree or higher and now come back to a community college to pursue a new career are required to appeal for their new educational goal. **If approved, he/she may be eligible to borrow a student loan.**

You have indicated on your 2021-2022 FAFSA that you will either

- have a first bachelor's degree before July 1, 2021, or
- be working on a second bachelor's degree, or
- be in a graduate/professional level program or be working on a graduate/professional degree

Currently, if the result of your FAFSA shows that you have met the BOGW financial need criteria, you are eligible for the Board of Governor's Fee Waiver (BOGW). **If you have paid your enrollment fees for summer 21, fall 21, or spring 22, please check with our office to see if you are eligible for a refund(s). If you are interested in borrowing a student loan, you have to complete the appeal process indicated below. If approved, your loan request will be processed if you enroll in at least 6 approved units.**

APPEAL PROCEDURES

You will not be paid for a semester if your appeal is approved after the semester is over. Therefore, **you must submit your appeal as soon as possible before the deadline.** The Financial Aid Committee will evaluate unique or extenuating circumstances that are documented through the appeal process. The Appeal Result Notification will be emailed/mailed to you. Following are required documents you must turn in to appeal:

1. **APPEAL STATEMENT** – Write a statement clearly listing your educational goal at Santa Ana College and include an explanation of the necessity for working toward a new degree objective. Submit the appeal statement to the Financial Aid Office.
2. **EDUCATIONAL PLAN (Ed Plan)**- Schedule an appointment with an academic counselor in the Counseling Center at Santa Ana College. You can see an EOPS counselor if you are in the EOPS program. The counselor will develop an Educational Plan listing completed, in progress, and needed courses for your academic program. During your appointment, the counselor will also evaluate all your academic transcripts to determine the courses you have already met.

Please make sure all official academic transcripts from previous colleges are on file in the Admissions & Records office before the counselor completes the Ed Plan. Foreign transcripts are required to be evaluated and translated before they are turned in.

If you have any questions or concerns please contact the Santa Ana College Financial Aid Office at (714)564-6242. The deadline to submit your appeal forms for Fall 2021 is **November 12, 2021** and for Spring 2022 is **May 13, 2022.**

Sincerely,

Financial Aid Staff